

BOARD OF SELECTMEN  
TOWN OF CONWAY, MA  
MINUTES  
April 4, 2011

**Meeting Open: 7:00PM**

**Present:** Maureen Chase, Victor C. Trombley, Jim Moore, Tom Spiro

**Others present:**

**Appointments**

**8:30-11:00 Executive Session – Elizabeth Braccia**

Roll call; all voted to go into executive session.

**meeting items**

- The warrant was signed.
- The minutes for 3/14/11 and 3/28/11 were not reviewed.
- The Board voted to have Maureen sign the MassDEP reimbursement form regarding a \$500.00 grant previously received.
- The Board voted to sign the PILOT letter that will be mailed to persons identified by the Assessor's office.
- The Board voted to have Maureen sign the letter approving a request from Verne Thayer to perform a ceremony at his relative's grave site.
- The Board voted to have Maureen sign the audit form regarding the past oil spill at the grammar school. This will allow another site visit by the presiding engineering firm.
- The Board voted to sign the single precinct authorization form for the Secretary of State's office.
- The Board voted to approve the separation of the positions of Tax Collector and Treasurer into two the new positions of Tax Collector and Treasurer, with both positions playing a supporting role for each other.
- The Board voted to appoint Jan Warner in the new position of Tax Collector. Jan will be paid for 18 hours per week at \$18,720.00 annually as an hourly employee for the remainder of FY2011.
- There was a discussion regarding Mark Tanny's request. He asked Board to direct Northern Construction, Inc. to give him any remaining monies earmarked for tree planting and fence work to be done on his land, and allow him to do this work himself. The Board asked Tom to write a letter outlining the need for Mr. Tanny to work directly with Weston & Sampson, Inc. This decision will ultimately be left up to Northern Construction.
- A letter was received from the Office of the Governor stating that Chapter 90 money for FY2012 was \$271,095.00.
- The Board again asked Tom to perform research into finding out about minute taking in other Towns for the purpose of potentially changing the way meeting minutes are taken in the future.

**Mail and Other Items**

- Mail items were reviewed.

**11:50 PM** Motion to adjourn meeting was made by Maureen, seconded by Chuck, all in favor.