

BOARD OF SELECTMEN  
TOWN OF CONWAY, MA  
MINUTES  
February 22, 2011

**Meeting Open: 7:00PM**

**Present:** Maureen Chase, Jim Moore, Tom Spiro

**Finance Committee:** Roy Cohen, John O'Rourke, James Cabral

**Others present:**

**Appointments**

*Budget Hearings:*

**7:00 Ambulance Department – Randy Williams**

Randy asked for additional funding to pay for a clerical person, but did not have specific hours for this person. The cost of recertification increased because the number of department members increased. Randy noted that this number may decrease in the future. There was a discussion about the Operations and Receipts Reserved for Appropriation accounts as well as the Stabilization fund. There were also comments made about payments from patients and the billing service, as well as state and federal programs. Maureen asked and Randy agreed that there needed to be a log as to how much fuel is used for the ambulance annually.

**7:30 Planning Board – Mike Kurkulonis, Maureen Chase, Jim Moore**

Mike spoke and requested level funding for all line items. The Finance Committee and Selectboard approved this request.

**8:00 Treasurer/Tax Collector – Elizabeth Braccia**

Elizabeth reviewed the accountant's budget in addition to the interest on debt, assessments and employee benefits accounts. Elizabeth asked for money to become a Notary. She mentioned that the Town clerk will also ask for this money so as to cover all business hours for the public good. She also mentioned a request for \$15,000.00 for tax title collection in a separate warrant article. All else was mostly level funded. She noted that the debt account had been paid and would now be zero. She also noted that the school project short-term loan would most likely be rolled over until it is known how much is being refunded from the MSBA. After this disbursement from the MSBA is received the short-term loan will be rolled into a 5-year loan. Elizabeth also reviewed potential changes to the benefits package based on enrollment. She added in a \$28,729.00 as a cushion incase a new person is hired.

**8:30 Conservation Commission – Peter Jeswald**

Peter asked Elizabeth about an agency fund for advertising and why it was not corrected. Peter noted that it was not an issue and the fund would remain the same, as would the rest of the commission's budget. Peter invited the Board to watch a DVD on beaver management.

**meeting items**

- Warrants were signed.
- The minutes from 2/7/11 and 2/14/11 were approved as amended.
- The Finance Committee and Selectboard agreed that they would meet with the Personnel Committee regarding possible changes to the Personnel Bylaw.
- The Board voted to sign the newest contract for heating fuel.
- The Board voted to sign the contract for a MEMA grant.
- The Board voted to sign the mutual aid contract for police and fire.
- The Board voted to table a discussion of a ballot question with regard to storage and renovations to the gym at Town Hall.
- The Board voted to have Tom complete and submit an application for increased liability insurance to MIIA.
- Maureen requested and Jim agreed that this year's dedication in the annual report should be to the military. Both past and present. Tom noted that he had already asked the Clerk for her suggestions for this dedication and had noted that Syd St.Peter was the logical choice. The Board decided to make both dedications as Syd was coordinator of veterans flags and supported the veterans remembrances.
- A discussion regarding the hiring of an auditor for FY2012 was tabled again.

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- Tom gave the Board information regarding the efficiency of the HCOG electricity program. They decided to table discussion of this issue until Bob Baker was consulted.
- Tom's report on Joyce Muka reflected how her work was almost complete and should be submitted to the DOR within a week. Tom also noted that he had asked her to submit a list of problems she encountered while performing her work so that the Board would know how to move forward with bookkeeping and auditing tasks with greater knowledge of what to expect.
- Tom gave report on his STAM meeting.

**Mail and Other Items**

- Mail items were reviewed.

**10:00 PM** Motion to adjourn meeting was made by Maureen, seconded by Jim, all in favor.